LCTA Board Meeting Minutes

September 9, 2026

Members Present: Katelyn Schaub, Chuck Magraw, Joseph Vidal, Brian Luehr, David Almeida, Tamuna Cullison, Paul Sturm

1. Public Comment
    a. No members present
2. Approval of August Minutes
    a. August minutes were approved with no objections, subject to correcting Brian's last name.
3. Pro Report
    a. Junior programs resumed, supported by additional court access and Tom's assistance. The Jack Reddy tournament was successful; Halloween and Christmas socials are planned.
    b. The pro participated in USTA awards and grants and plans to attend the October 8 Peak Pro Am in Missoula. LCTA grant funding remains pending.
    c. Proposed a task force to assess an additional court.
    d. Discussed verifying membership of adults accompanying youth players, expanding the under-13 accompaniment policy to include grandparents, limiting court occupancy to four, and prohibiting use of office youth balls.
    e. Loose wall insulation needs attention.
4. Club Manager Report
    a. Active memberships: 238, with no new members. Four cancellations since August 5—three junior and one family—and a few injury-related holds.
    b. A prospective renter accepted the policy but selected another venue. The USTA league contract was received; the deposit is forthcoming.
    c. The board authorized Meg to sign checks without objection.
    d. Grasshopper phone service is configured. Business texting registration and privacy/opt-out requirements are underway; Meg will send the draft privacy policy to Chuck.
    e. Updated the Costco account and donated 100 tennis ball cans to PacRat. Used balls will go to the dog ball program, VA, Cooney Rehab Center, and Humane Society.
    f. Consecutive peak-hour bookings may require a reservation policy review.
5. Facilities Report
    a. Addressed the garage door issue for $20 rather than $150; fire extinguishers were inspected and tested.

    b. Larry will arrange an assessment of the recurring water heater leak, with smaller-tank and on-demand replacements under consideration.
    c. Larry will ensure two exterior lights are repaired before the time change.
    d. Discussed affordable insulation coverings and mouse control.
6. Board President Report
    a. Facility priorities include mouse control and divider curtain repairs.
    b. Revised the rental policy to require 10 days' advance notice following board review.
7. Beeby Fest
    a. The board favored a U.S. dampener supplier to reduce payment risk despite an approximately $100 higher cost. Brian will review the supplier email; Joseph and Meg will coordinate purchasing.
    b. Moved the event from October to early 2027.
8. Treasurer Report
    a. Sanitation billing resumed after an ownership change and billing lapse: $101 for the latest bill and $36.65 monthly going forward.
    b. Miscellaneous income includes Beeby Fund activity for tax reporting; the $1,000 expenditure was a scholarship, not the board donation.
    c. Club Automation increased from $433 to $450 monthly; Grasshopper drove higher office expenses.
    d. Total cash: approximately $128,000.
9. Insurance
    a. Chubb declined coverage based on its risk criteria. Philadelphia coverage was retained at approximately $150 less than last year, with the building insured at full value.
10. Sweeper Decision
    a. Approved purchasing the approximately $6,000 sweeper from the Arkansas company without objection, supported by positive reviews from other clubs.
    b. Paul will coordinate with Meg and explore selling the old sweeper.
11. Roof Repair
    a. Repairs are estimated at $5,500; Chuck is awaiting the final quote.
    b. The board authorized up to $7,500. Higher costs require further board approval.
12. Pro Contract
    a. Discussed balancing member access and pro court use under the club's mission and bylaws.

b. Proposed free, first-come, first-served member use of overlapping court times, tracked on a signup sheet, since Club Automation cannot resolve the overlaps. Chuck will draft a member email.
c. Section 2b should cover all pro court-use scenarios; exceptions require discussion with the pro.
d. The board accepted Chuck's draft, including revised social-event language, contingent on Kyle's agreement.

13. Survey Results
    a. Received 90 responses, reported as 26% of membership. Feedback was generally positive, particularly about the facility and pros.
    b. Improvement priorities: court availability and scheduling gaps, ball machine reliability, and social opportunities—the lowest-rated area, which Chuck will discuss with Kyle.
    c. Members requested more beginner/intermediate adult clinics, casual leagues, weekend clinics, social mixers, and additional courts.
    d. Members recognized the club's value but expressed concern about increases, with mixed preferences for higher court fees or dues.
    e. Recommended emailing Meg's presentation and using results to guide decisions. Detailed results shared upon request must be anonymous.
14. USTA Grant
    a. Decisions await confirmation of the grant amount. Selling old curtains remains an option.
15. Revenue Enhancements
    a. Reviewed other Montana facilities' rates and discussed sharing comparisons to demonstrate the club's value.
    b. Approved moving payments to ACH or passing credit card processing fees to members effective January 1, 2027, with estimated savings of $500–$600 monthly.
    c. Brian will coordinate with Club Automation and notify members, including annual savings.
    d. Discussed court fee and dues increases, with an explanation of current and planned revenue uses.
    e. Discussed a fourth-court subcommittee; additional board meetings may be needed to define its scope and participants.
16. Policies
    a. Brian provided draft Concussion and Safety and Sexual Abuse Prevention and Participant Protection policies.

b. Chuck will revise the concussion policy and send it to Meg and Beth for branding, club posting, and a separate website link.
c. Chuck will revise the participant protection policy and return it to Brian to add pros' Play Safe licensing requirements before website posting.

Next meeting: Wednesday, October 14, 2026 at 6pm