LCTA Board Meeting Minutes

August 5, 2026

Members Present: Katelyn Schaub, Paul Sturm, Chuck Magraw, Joseph Vidal, Brian Luehr, David Almeida

1. Public Comment
    a. No members present
2. Approval of July Minutes
    a. Approved with the following corrections:
        i. Change “lights left off” to “lights left on” within the Board President Report section
        ii. Update the club-hours policy item to state: “The board approved the policy and sent it to the membership.”
3. Pro Report
    a. No report was provided; the Pro was not present.
4. Club Manager Report
    a. Membership: 234 active memberships, 359 active members, and one membership on hold; no new members.
    b. Lost-and-found items will be donated; scholarship checks continue.
    c. Prospective family toured the facility and is expected to join.
    d. Mailing supplies are expected next week; staff may explore promotional materials with Action Print.
    e. Meg and Chuck were added as authorized mailbox users.
    f. State Fund posting will be placed in the office.
5. Facilities Report
    a. Sweeper: Board agreed to replace rather than continue repairing the current sweeper. Paul will research replacement options.
    b. Water issue: Replace the roll-up-door seal, estimated at approximately $150.
    c. Outdoor flood light: Paul and Larry will identify a replacement and obtain an estimate; hire an electrician if necessary.
    d. Karcher/Hilliard charges: Brian will continue reviewing invoices.
6. Board President Report
    a. USTA grant: Board approved applying for up to $1,500 for Court 3 curtains; Chuck will submit the application.
    b. Curtains have arrived; organize a volunteer group for installation.
    c. Alarm: Larry will contact the alarm company regarding the northeast sensor.

    d. Cameras: Operating normally following a reboot; continue monitoring.
7. Treasurer Report
    a. July finances were stable.
    b. Beeby Fest transactions are being accounted for in the current tax return; Brian will review when complete.
    c. USTA League checks and grant funds were received.
8. Insurance
    a. Chubb insurance coverage was selected.
    b. Insurance materials identified the need for a sexual-harassment policy. Brian will draft a policy applicable to club employees.
9. New Board Member
    a. The board approved David Almeida to fill Steve Meloy's remaining term, which ends in 2028. The motion carried with no objections.
10. Beeby Fest
    a. Approved purchase of 200 LCTA-logo dampeners for approximately $400.
    b. Donate 50 dampeners to Beeby Fest and sell the remaining 150 in the Pro Shop.
    c. Joseph will coordinate the dampener purchase with Brian and stickers with Meg and Beth.
11. Facility Rental Agreement
    a. Provisionally approved for member functions, pending revisions.
    b. Revisions: $50 for 1.5-hour mezzanine rental; add alcohol language, board-discretion language, and a contact phone number.
    c. Brian will provide alcohol-policy notes; Chuck will revise and circulate the agreement.
12. Pro Contract
    a. Explore making court time released from pro reservations available to members, potentially at no charge.
    b. Chuck will consult Club Automation; Brian will determine how often released time occurs.
    c. Board members will review the proposed amendment and send feedback to Chuck.
13. Roof Repair
    a. Approved proceeding with the estimated $5,500 repair option.
    b. Repair is not expected to be a permanent solution; long-term roof replacement may still be needed.
14. Survey Results

a. More than 90 responses: 72% five-star ratings, 21% four-star ratings, and none below three stars.
b. Feedback highlighted interest in social activities, concerns about court availability, positive feedback on the pros, and mixed views on fee increases and pickleball.
c. Meg will distribute the detailed report.

15. Parking Lot Items
    a. The board will continue discussing potential social events and activities for members, including how those efforts may relate to the pro contract.

Next meeting: Wednesday, September 9, 2026