

LCTA Board Meeting Minutes

August 5, 2026

Members Present: Katelyn Schaub, Paul Sturm, Chuck Magraw, Joseph Vidal, Brian Leuhr, David Almeida

1. Public Comment
 - a. No members present
2. Approval of July Minutes
 - a. Approved with the following corrections:
 - i. Change “lights left off” to “lights left on” within the Board President Report section
 - ii. Update the club-hours policy item to state: “The board approved the policy and sent it to the membership.”
3. Pro Report
 - a. No report was provided; the Pro was not present.
4. Club Manager Report
 - a. Membership: 234 active memberships, 359 active members, and one membership on hold; no new members.
 - b. Lost-and-found items will be donated; scholarship checks continue.
 - c. Prospective family toured the facility and is expected to join.
 - d. Mailing supplies are expected next week; staff may explore promotional materials with Action Print.
 - e. Meg and Chuck were added as authorized mailbox users.
 - f. State Fund posting will be placed in the office.
5. Facilities Report
 - a. Sweeper: Board agreed to replace rather than continue repairing the current sweeper. Paul will research replacement options.
 - b. Water issue: Replace the roll-up-door seal, estimated at approximately \$150.
 - c. Outdoor flood light: Paul and Larry will identify a replacement and obtain an estimate; hire an electrician if necessary.
 - d. Karcher/Hilliard charges: Brian will continue reviewing invoices.
6. Board President Report
 - a. USTA grant: Board approved applying for up to \$1,500 for Court 3 curtains; Chuck will submit the application.
 - b. Curtains have arrived; organize a volunteer group for installation.
 - c. Alarm: Larry will contact the alarm company regarding the northeast sensor.

- d. Cameras: Operating normally following a reboot; continue monitoring.
- 7. Treasurer Report
 - a. July finances were stable.
 - b. Beeby Fest transactions are being accounted for in the current tax return; Brian will review when complete.
 - c. USTA League checks and grant funds were received.
- 8. Insurance
 - a. Chubb insurance coverage was selected.
 - b. Insurance materials identified the need for a sexual-harassment policy. Brian will draft a policy applicable to club employees.
- 9. New Board Member
 - a. The board approved David Almeida to fill Steve Meloy's remaining term, which ends in 2028. The motion carried with no objections.
- 10. Beeby Fest
 - a. Approved purchase of 200 LCTA-logo dampeners for approximately \$400.
 - b. Donate 50 dampeners to Beeby Fest and sell the remaining 150 in the Pro Shop.
 - c. Joseph will coordinate the dampener purchase with Brian and stickers with Meg and Beth.
- 11. Facility Rental Agreement
 - a. Provisionally approved for member functions, pending revisions.
 - b. Revisions: \$50 for 1.5-hour mezzanine rental; add alcohol language, board-discretion language, and a contact phone number.
 - c. Brian will provide alcohol-policy notes; Chuck will revise and circulate the agreement.
- 12. Pro Contract
 - a. Explore making court time released from pro reservations available to members, potentially at no charge.
 - b. Chuck will consult Club Automation; Brian will determine how often released time occurs.
 - c. Board members will review the proposed amendment and send feedback to Chuck.
- 13. Roof Repair
 - a. Approved proceeding with the estimated \$5,500 repair option.
 - b. Repair is not expected to be a permanent solution; long-term roof replacement may still be needed.
- 14. Survey Results

- a. More than 90 responses: 72% five-star ratings, 21% four-star ratings, and none below three stars.
- b. Feedback highlighted interest in social activities, concerns about court availability, positive feedback on the pros, and mixed views on fee increases and pickleball.
- c. Meg will distribute the detailed report.

15. Parking Lot Items

- a. The board will continue discussing potential social events and activities for members, including how those efforts may relate to the pro contract.

Next meeting: Wednesday, September 9, 2026