LCTA Board Meeting Minutes

June 17, 2026

Members Present: Chuck Magraw, Paul Sturm, Brian Leuhr, Joseph Vidal, Katelyn Schaub

- Public Comment
  - No members present
- Approval of May Minutes
  - Financial audit review correction noted: Brian will handle follow-up regarding JCCS.
  - Approved with the correction above.
- Pro Report
  - Junior camp had strong attendance; summer program begins this week.
  - Will Johnson will assist with some groups.
  - Court scheduling and dead court time were discussed; Kyle will join a future Club Automation call, and existing court-use rules may need revision.
  - Growth in local tennis discussed, including new courts at Capital and Helena High.
  - Kyle discussed wanting to form a committee to explore fundraising for possible club expansion.
- Facilities Manager Report
  - Spinshot repairs were completed and paid ($730); warranty status on parts is being checked.
  - Scrubber has new batteries; lawn mower issues are being addressed.
  - Hilliard billing and repeat parts failures remain unresolved; Meg and Larry will follow up on billing, parts, and repair details.
  - Chuck will obtain two estimates for roof screw-hole sealing.
  - Brian will review sweeper repair costs to compare repair versus replacement.
  - Front sign appears sun-faded rather than dirty.
- Club Manager Report
  - Membership update: 236 active memberships, 359 active members, 1 new membership, and 1 cancellation.
  - Beth and Meg are reassessing and clarifying club management responsibilities.

- Memorial plaque is being updated with four names; only 1–2 spaces remain.
    - Club phone options are being reviewed because Meg’s personal number is no longer a sustainable solution.
    - Minutes and financials have been posted to the website; member list updates are still in progress.
- USTA MT League
    - USTA MT League requested indoor facility backup for the last weekend of June.
    - Board approved use of the facility, with Chuck and Meg to finalize the agreement and deposit.
    - Approval is contingent on confirming no conflict with Kyle’s summer camps.
- Treasurer’s Report
    - Major recent expenses included fire inspection and property insurance.
    - Board reaffirmed moving $10,000 to the capital reserve fund and authorized Brian to determine appropriate transfers, including possible movement of funds into the money market account.
    - Financial Review
        - Four companies were contacted regarding the financial review; two declined due to club size, and JCCS has not responded.
        - Brian will follow up with another contact provided by Joseph.
    - Insurance
        - Current insurance policy is being discontinued, so replacement coverage is being explored.
        - Brian will complete the application for Stockman’s, and Philadelphia remains a possible option.
- New Board Member
    - Board confirmed the need to appoint at least one new board member to fill the remainder of Steve’s term.
    - Chuck will contact David about interest in serving.
- USTA Grant:
    - Grant award is $1,500 for one net and two curtains; total estimated cost is about $2,000.

    - Board agreed to move forward, with the club covering the amount above the grant.
- Beeby Fest
    - Event proposed for Saturday, October 10, with setup on October 9.
    - Board approved blocking the courts at no cost for the event.
    - Additional discussion covered donation amount, possible swag, and concerns about offering club memberships as raffle items.
    - Brian, Joseph, and Meg will review options and bring a final recommendation by July 15.
- Survey
    - Survey is expected to go out by the end of the week after final edits.
    - Members will have an initial two-week response period, with an additional two-week extension.
- Security/Liability Concerns
    - Door bar clip use was addressed; it should be stored in the office and used only by pros.
    - Chuck will communicate expectations to Kyle and Tom; continued misuse may result in removal of the clip.
    - Board discussed adding more cameras inside the club and agreed more research is needed.
- Club Automation/Facility Hours
    - Court reservation timing, building access, and alarm settings were reviewed.
    - Board decided to move forward with changing the alarm to 12:30 a.m., limiting member key access after midnight, and communicating the facility-hours policy to members.
    - Meg will verify door lock timing.
- Spare Key on main door
    - Board discussed securing the spare key more appropriately.
    - Larry will work on a keypad lock or other secure solution.

Next meeting: July 15, 2026 at 6pm