LCTA Board Meeting Minutes

May 20, 2026

Members Present: Katelyn Schaub, Joseph Vidal, Brian Luehr, Paul Sturm, Chuck Magraw, Tamuna Cullison

- Public Comment
  - No members present
- Approval of Meeting Minutes
  - Approved without discussion or objections.
- Pro Report
  - Summer camp scheduled June 10–12; requires all 3 courts with two daily sessions (6 total hours).
  - Members requested more flexible court booking to use “dead” time; feasibility depends on Club Automation.
  - High school season underway (divisionals/state); need clarity on facility access timing for coaches.
  - Issue with high school players using courts late without reservations; enforcement needed.
  - Potential solutions discussed: cameras for monitoring, limiting hours (already adjusted to 10:30 PM–midnight), and possibly restricting key card access by time.
  - USTA Micro Grants are open; Kyle will share information.
- Facilities Manager Report
  - Floor scrubber fixed (battery replacement); Spinshot returned with $75 shipping credit.
  - Roof leaks identified; need on-site estimate for repair.
  - Maintenance updates: new mower wheels, lawn care started (oil change, blade sharpening).
  - Obituary Plaque needs updating if it we want it to remain displayed.
- Club Manager Report
  - 236 active memberships; 357 active members; no new memberships since last meeting.
- Treasurer Report
  - Income decreased (guest and court fees), consistent with seasonal trends.
  - Increased office expenses (vacuum) and unemployment insurance payment noted.

    - Motion/decision: Approved moving funds from checking to restore capital reserve fund to $10,000 (no objections).
- Financial Audit/Review
    - Full audit deemed too costly (~$10k); financial review preferred (~$2–4k).
    - Brian to contact firms (including JCCS); outreach email to be sent for estimates and SOWs.
    - Timeline: select by September, conduct review in December, present results in February (or consider aligning with tax cycle).
    - Goal to use same firm every 3 years.
- Property Insurance
    - Renewal due in August; decision needed on shopping for alternatives.
    - Brian to explore options starting with Stockman broker.
    - Coverage updated to insure full building value.
- Fire Prevention Inspection Report
    - Inspection passed with no issues.
    - Administrative update needed: remove Leroy’s name; report filed with city/county.
- Member Directory
    - Decision: Include only active members and clearly note this.
    - Decision: Exclude members under 18.
- HS Divisional Court Use and Facilities Agreement
    - Current season had delays in application, payment, and insurance submission.
    - Decision: Policy change to require all required items submitted a set time in advance; Chuck and Meg to formalize.
- Member Survey
    - Minor wording update suggested; no other board changes.
    - Decision: Send survey to active adult members only once Meg returns.
- Dues and/or court fee increase
    - Included as a question in member survey.
    - Brian to model financial scenarios based on historical usage.
- Beeby Memorial Fest
    - Event scheduled for October; raised $8k last year (4 scholarships).
    - Request for board donation ($1,000 preferred or match $650 from last year) and support for advertising.
    - Decision pending by July; ad campaign begins in August.

    - Additional requests: raffle item donations, swag for ~50 participant goodie bags, and board member attendance.
- Future Agenda Items
    - Pre-meeting financial walkthrough (30 minutes prior).
    - Topics: late fees, out-of-town membership rules, snowbird fees, credit card fees, and options for utilizing “dead” court time.

Next Meeting: June 17, 2026 at 6:00 PM