

LCTA Board Meeting Minutes

January 14, 2026

Members Present: Tamuna Cullison, Brian Luehr, Katelyn Schaub, Paul Sturm, Chuck Magraw

- Public Comment
 - No public attendance.
- Additional Agenda Items
 - Meg requested guidance on possible USTA lighting grants.
- Approval of Minutes
 - Motion to approve passed unanimously.
- Pro Report
 - Upcoming tournament scheduled over President's Day weekend; will serve as fundraiser for Helena Capital and Helena High programs.
 - Setup and operations supported by coaches, juniors, and the Miller family (food service).
 - Junior programs are full and progressing well.
 - Ball machine replacement delayed due to shipping but expected next week; replacement covered under warranty.
 - Tom stepping away for high school season; Kyle seeking certified help for red and yellow ball clinics by March.
- Club Manager Report
 - Six new members added (total active members: 350).
 - Meeting minutes and financials updated online.
 - USTA tournament calendar shared with membership and posted in the office.
 - Beth continues supporting cleaning and membership management; AED pads and first aid kit updated.
 - Working on auto-pay setup; several declined cards being updated (may need a cheat sheet for this).
 - High school facility contracts: two of three paid (\$300/season); one payment outstanding.
 - Preparing for member meeting next month, including Zoom setup for remote attendees.
 - Discussion on what else needs to be prepared ahead of the meeting.
- Facility Manager Report

- o Larry absent; no updates provided.
- Treasurer's Report
 - o Year ended under forecast due to unplanned equipment, lighting, and maintenance costs.
 - o Still determining if lights qualify as capital expense, which could slightly improve final standing.
 - o \$650 paid to Atwood Accounting (tax and payroll services).
 - o Membership dues decreased by approximately \$400.
 - o Total funds: \$116,000 (as of January 12).
 - o Ball machine expense: \$2,867.
- USTA Tennis Venue Services
 - o Grant funds unavailable since projects began before approval.
 - o State Executive Director confirmed same; exploring alternative grant opportunities (e.g., USTA microgrants, though not applicable to lights).
 - o Meg will follow up with USTA contact and report back.
- Beeby Memorial Scholarship (Phillipsburg camp)
 - o Proposal to direct part of Memorial Event funds toward summer camps.
 - o Discussion postponed until next meeting for lack of detail.
- Free Beginners Camp (Beeby)
 - o Discussion postponed until next meeting.
- Court Rental Policy (pending)
 - o Need to finalize pricing.
- Building Insurance
 - o Brian awaiting response from Mike Allen; included in 2026 budget.
- Bylaws Amendments (public comment period)
 - o Only one positive comment received; minor numbering correction needed.
- Sweeper Status
 - o No updates.
- New Ball Machine
 - o Shipping update covered in Pro Report; warranty steps to be confirmed.
 - o Member tutorials planned—video and QR code instructions to be added online and at the machine.
- Annual Club Tournament
 - o Discussion deferred to next meeting or membership meeting to determine scope and timing.
- Thursday Night Tennis
 - o Idea proposed by Kirk Miller (Thursdays 7:30–9 p.m.); uncertain member interest, follow-up needed.

- Annual Meeting
 - Brian and Steve to confirm date and ensure preparations completed in advance.
 - At least two board positions anticipated to be open; need confirmation on number.

Next meeting Thursday, February 26, 2026