

LCTA Board Meeting Minutes

November 12, 2025

Members Present: Steve Meloy, Katelyn Schaub, Paul Sturm, Tom Strizich, Chuck Magraw, Brian Luehr,
Tamuna Cullison

- Public Comment
 - No public was present.
- Additional Agenda Items
 - December meeting to include updated budget review.
- Approval of Minutes
 - October 8, 2025 minutes approved unanimously.
- Pro Report
 - Front sign weathered; will attempt professional cleaning before considering replacement.
 - Water fountain area needs repair; liability issue to be addressed.
 - Classes full—approved use of 2 courts for yellow/green ball programs on Tues./Thurs. evenings.
 - Approved fall/winter potluck social event for Thursday after Thanksgiving.
- Club Manager Report
 - 9 new memberships (5 single, 2 junior, 1 double, 1 temporary); total 231 memberships / 348 members.
 - Ordered new access cards; exploring member option for \$5 key fob.
 - Cleared lost and found and updated meeting minutes through September with financials.
 - Updated club contact emails from Jeff to manager.
 - Paid Sports Interior and Beeby Fest advertising invoice.
 - Ornament exchange for female members at Donna Miller's home approved.
 - High School Scholarship and USTA Grant Application pending; to be completed by year-end.
- AED/First Aid
 - Inventory shows most supplies expired; new kit (\$100–150) approved.
 - Board approved AED pad replacement for \$106.99 and supply updates.
 - Member donating first aid items and available to lead CPR/AED training.
- Facility Manager Report
 - Old sweeper new brushes on hold (\$800); new sweeper requires service.
 - Garbage pickup increased \$13/month.
 - Will address sinkhole safety and explore permanent fix.
 - Lights left on recently; may review camera footage.
 - Need backup contact for burglar alarm (to be discussed).
- Treasurer's Report

- Reviewed proshop accounting; corrected receivables discrepancies with one-time journal adjustment.
- October financials strong due to new memberships.
- Tax return filed; copy to be distributed.
- Budget based on calendar year; will shift to fiscal for December planning.
- USTA Tennis Venue Services
 - Work completed; final invoice paid.
 - Grant application materials due by year-end.
 - Light readings improved; board to share success with membership.
- Beeby Memorial Scholarship
 - Event generated four \$1,000 scholarships to be awarded after New Year.
 - Discussed better accounting to keep Beeby Fest funds separate but reportable.
- Court Rental Policy
 - Template reviewed; cost updates pending. Likely increase full facility rental rate.
- Building Insurance
 - To be discussed in December meeting.
- Bylaws Review
 - Goal: approve updated bylaws at February annual meeting (send to members beforehand).
 - Agreed on:
 - 5–7 total directors.
 - 3-year terms; unlimited consecutive terms.
 - Replacement directors serve remainder of vacated term, then subject to election.
 - Staggered board terms to prevent overlap issues.
 - Will remove Robert’s Rules of Order section.
 - Chuck to prepare updated draft and summary of changes for next meeting.
- Budget and Strategic Vision
 - To be presented at December meeting.

Next meeting Wednesday, December 10, 2025