

LCTA Board Meeting Minutes
September 10, 2025

Members Present: Paul Sturm, Steve Meloy, Tamuna Cullison, Katelyn Schaub, Tom Strizich, Chuck Magraw

- Public Comment
 - No members or guests were present.
- Approval of Minutes (May 14 & August 10, 2025)
 - May minutes: motion to approve; approved unanimously.
 - August: no quorum, so minutes serve only as a discussion record; no formal motion.
- Pro Report
 - Beeby Memorial remains on schedule; radio ad completed and airing soon. Event date: October 11.
 - Sponsorship collection continues.
 - Junior classes full for the month; Tom getting an assistant for one class.
 - Adult clinics approximately 90% full.
- Club Manager Report
 - Management Setup: Meg attending school in Great Falls; discussed plan for her to remain manager remotely, with her mom Beth assisting in person.
 - Membership: 219 active memberships / 330 members (2 new, 1 reactivated, 1 junior canceled, 3 changed from doubles to singles).
 - Operations:
 - Investigating membership sales; none currently available.
 - Supplies restocked.
 - Lost and found cleanup scheduled end of month.
 - Added signup sheet for finding hitting partners (avoids emailing member list).
 - Website updated with minutes and financials through April; May & August updates pending.
 - Pro shop gear being ordered (more hats, new stickers).
 - Researching affordable replacement balls for ball machine.
 - Bookkeeping
 - Managing expired credit cards; processing checks and issuing Beeby Scholarship payments.
 - New checkbooks for both main and Beeby Fund accounts.
 - Brian handling QuickBooks entries and payments.
 - Investigating variable water bills and missed insurance payments; Jeff temporarily handled overdue payments.
 - Will update contact information for key accounts due to email forwarding issue.
 - One couple behind on dues—follow-up before next meeting.
- Facility Manager Report
 - Repaired light over drinking fountain; heater serviced.

- o Cardboard remains in corners to prevent lost balls.
 - o Sweeper machine: 1,175 hours logged. Larry will remove brushes to identify whether problem lies with axle or brushes (replacement brushes cost \$800). He will assess part lifespans before repairs.
- Treasurer's Report
 - o Reviewed Brian's emailed notes.
 - o Electricity and water rates increased; water remains variable.
 - o August payroll costs down after July corrections.
 - o Terry Atwood beginning tax filing process.
- USTA Tennis Venue Services – Lighting Project
 - o Paul leading project.
 - o Steve to sign contract; tentative install October 7–8.
 - o Payment schedule: 50% upfront, 50% on completion.
 - o Awaiting confirmation from USTA on reimbursement or cost-sharing.
 - o Tom to contact USTA and send contract with professional bid.
 - o Project approved via email vote for \$9,700. Motion to approve via email carried on 8/23/25. Paul to send signed contract (9/11).
- Beeby Memorial Scholarship
 - o \$650 expenditure for radio advertising was approved via email vote. Motion carried via email on 8/23/25.
- Court Rental Policy
 - o Draft sent to board in August; members to review before October meeting.
- Building Insurance
 - o Needs to be completed.
- Bik Request
 - o Motion not proceeding per May minutes.
- Bylaws Review (Chuck)
 - o Draft sent to board; will resend for comments.
 - o Discussion planned for October meeting.
- Budget Proposal & Strategic Vision (Brian)
 - o Deferred until Brian's attendance at next meeting.
- Ball Machine Update
 - o Awaiting update from Kyle on benefactor's involvement and funding status.

Next meeting Wednesday, October 8, 2025