

## **LCTA Board Meeting Minutes**

March 12, 2025

Members present: Steve Meloy, Tamuna Cullison, Katelyn Schaub, Chuck Magraw, Tom Strizich, Paul Sturm

- Public Comment
  - No members present
- Approval of January and February minutes
  - Motion made to approve; passed unanimously.
- Pro Report
  - USTA Tennis Venue Services
    - There is roughly \$50,000 available in grant funding from the USTA.
    - Need to form a small task force (3-4 people). Volunteers: Tom Strizich, Paul, and Tamuna.
    - Business proposal required to present to USTA.
    - Motion passed unanimously to create a committee (Kyle, Tom, Paul, Tamuna) to explore USTA Venue Services.
  - Other Updates
    - Checks written to both high schools following Spring Fever.
    - Programs running well; no extra court needed Thursdays during high school season coaching.
- Club Manager Report
  - Membership
    - 6 new members since annual meeting; 205 memberships total.
    - 2 cancellations (1 junior, 1 sold).
  - Expired Credit Cards/Aging Balances
    - Two members with overdue balances addressed by Steve and Tom. Legacy agreements to be documented or cleaned up.
  - Vending Machines
    - Issues reported with drink machine; vendor contacted.
  - Burdick's System Updates
    - Internet issues affecting card activation machine; potential fixes include new router or cables.
    - Badge system upgrade requires member email updates.
  - Gear Inventory
    - Hoodies, hats, and shirts selling well; cups/mugs not performing. Meg will reorder based on past sales trends.
  - Grandstreet Donation
    - Board approved \$200 donation (\$180 value in lessons plus merchandise).
- Facilities Manager Report

- o Mice Issue
  - Northwest corner addressed; spray foam used effectively. Insulation company bid previously sent to Jeff for review.
- o Net Repairs
  - Center net replacement approved by the board (\$300). Side netting may reuse parts of old center net.
- o Leaks & Repairs
  - Leaks on Courts 1 & 3 identified; plan to fix before resurfacing courts.
- o Ball Machine Maintenance
  - New balls improved performance; internal wheels being sanded down regularly.
- o Late-Night Access Issues
  - Kids signed in after midnight triggering alarms; board agreed to restrict badge access between midnight and 6 AM to the general membership. Communication planned for membership awareness.
- o Fire System Inspection & Other Updates
  - Fire system inspected; report sent to county, all okay. Snow buildup near overhead door flagged for potential future snow break installation. Sinkhole will continue to be monitored for now.
- Treasurer's Report
  - o February financials steady: usage slightly down but income consistent via membership dues and court usage. Adjustments made on wage entries by Jeff; all reconciled.
  - o Jeff's Report
    - \$76,600 across accounts (excluding CD and Beeby Scholarship).
    - Board approved the renewal of the CD for 7 months at 4.18% interest rate; Jeff Martin has been authorized to sign renewal.
    - Meg transitioning into bookkeeping tasks with Jeff and Tom's guidance starting April 1st meeting. Treasurer's email transfer planned during this meeting.
    - Recommendation: Develop budget for Beeby Fund alongside club budget (Stephi to present).
    - Board needs insurance agent update regarding options for updated insurance policy.
- Sunday "drop in" tennis
  - o Charles will discontinue court block—no objections from the board.
- Beeby Memorial Scholarship
  - o Board approved use of one court and upstairs space for award ceremony in April; passed unanimously.
  - o The committee will be asking the board to donate the time and space again for the event in 2025.
- Music on court policy
  - o Member complaint received; reminder will be sent to respect others while playing.
- Warm-Up Area Request

- o Board sees liability concerns and lack of space for workout machines—members encouraged to reserve courts instead.
- Budget Proposal for coming year/strategic vision
  - o Brian working on proposal

Next Meeting: Wednesday April 9, 2025 6:00 PM LCTA