

Member Responsibilities

The Last Chance Tennis Center is a member-owned facility. That means it is YOUR facility, too. The member responsibilities listed below are taken from the complete list of LCTA Policies and are especially important to the financial stability and health of the Last Chance Tennis Center. We ask that members take these responsibilities seriously and also help us monitor use of courts and equipment, reporting any violations to an LCTA board member or the club manager.

As a member of the Last Chance Tennis Association, I understand and agree to the following:

_____ **Ball Machine:** When using the ball machine, I will reserve it online or add it to the Court Change Sheets and will clear the courts and behind the curtains of balls and equipment prior to the end of the reserved time slot. **Failure to do so will result in a warning for the first violation and a \$10 fine after that.**

- The ball machines should be returned to the storage room at the bottom of the east stairs.
- Ball baskets and the ball mower should be returned to the area between Courts 2 and 3.

_____ **Bills:** My bills will be paid monthly, with delinquent bills longer than 60 days being assessed a \$10 monthly late fee. **If my bill is not brought current within 10 days of the late fee assessment, I will be suspended from using courts until I have paid the amount due.**

_____ **Guests:** My guests must be signed in with their name (and my own) for purposes of charging. Guests living within 50 miles of Helena may play no more than three times in one year. **Failure to sign in my guests appropriately will result in a warning for the first violation and a \$10 fine after that.**

_____ **Keys:** My keycard to the Last Chance Tennis Center can only be used by me and I cannot lend it to a non-member or I will be suspended immediately. **There is a \$10 fee to replace my key.**

_____ **Lights:** I will turn off the court and entry lights and lock the door after I have played unless the people playing next on my court are there *before* I leave. **Failure to do so will result in a warning for the first violation and a \$25 fine after that.**

_____ **Pets:** Pets are not allowed in the Last Chance Tennis Center at any time.

_____ **Reservations and sign-ins:** I am responsible for making my online court reservations and for making sure those with whom I am playing with have signed up or made the appropriate changes on the Court Change Sheet. **Failure to do so will result in a warning for the first violation, \$10 fine for the second violation and suspension for the third violation.** *The Reservation Change Sheet is to be used only for making changes in reservations after my court time has started. Changes to reservations prior to start of play are to be made online.*

I understand the above policies and responsibilities and agree to follow them. I have also received an up-to-date copy of the complete list of Policies of the Last Chance Tennis Association.

Name

Date