

## LCTA Board Meeting

June 21, 2023

In Attendance: Tom Strizich, Jeff Martin, Katelyn Schaub, Steve Meloy, Brian Luehr

### A. Club Manager

- a. Steve and Tom met with Michaela and Mary. Let them know we want to move to a single manager, and both thought it was a good idea. Both were told they can reapply, but neither are interested.
- b. Tom met with a potential manager, Megan Giddings, discussed the position and reviewed her resume. She's interested and excited about the position.
- c. Position would be 20 hours/month at \$20/hour. Job description rewritten to account for what we're looking for in a manager (introduce new members to club, register in club automation, club tours, orientation, attend monthly board meetings, coordinate events with Kyle, social media and website updates, send out club emails, and other work as assigned by board)
- d. Potential start date August 1 to have a one month overlap for training with current managers
- e. Mac Smith is willing to modify contract for us. Only update to existing contract would be to be for a single year instead of 3 years to start.
- f. Motion made to offer the club manager position to Megan and for Mac Smith to modify the contract for her hiring – approved unanimously

### B. Club Automation

- a. Signed contract in 2019 – included the app.
- b. Initially were willing to remove the app, if we renew our contract early (supposed to renew next year). They called back and gave us two options:
  - i. Lock us in at \$320/month for two years
  - ii. Sign 5 year contract with graduated increase of about 6% each year
    1. Year 1: \$320
    2. Year 2: \$339
    3. Year 3: \$359
    4. Year 4: \$381
    5. Year 5: \$403
  - iii. Otherwise, keep the app at \$391 until next year and see what happens
- c. Motion made to move forward with a new 5 year contract and payment schedule (excluding the app) - approved unanimously

### C. Keyless Access System

- a. Software system currently doesn't work on the computer we have (probably 20 years old – Atrium). Originally purchased through Burdick's. Stopped working

following a Windows update. Reverting the update didn't resolve the issues.  
Can't add or remove members.

- b. New system would be web based and costs \$97/year with startup of \$1,650 (setup, etc.)
  - c. Downloaded all contacts and data from existing system last August. Burdick's seeing if they can recover that data into new system. Otherwise, it will require manual entry for fobs/keys to work (name and fob number)
  - d. Motion made to move forward with the new system – passed unanimously
- D. Bank - \$61,000
- a. \$40k savings
  - b. \$10k capital savings
  - c. \$10-11k savings
- E. Gear
- a. New gear has been delivered and entered into the system
- F. AED
- a. Has been fixed. The battery (need to be replaced every 4 years) and pads (need to be replaced every 2 years) were replaced.
- G. Next Meeting: August 9<sup>th</sup> at the club